

**USER INSTRUCTIONS FOR THE DOORKING SYSTEM
AT STONEGATE HILL GATE ENTRANCES**

September 2014

The Stonegate Hill Gates has been equipped with a Doorking System - one of the most powerful, flexible, and easy to use access control systems available today. Please read these instructions carefully to familiarize yourself with the proper procedures for using the system.

The following steps are involved in using the visitor entry capability of the system:

1. The system uses your existing telephone to let you talk with visitors and allow them entry through the gate if you so desire. A visitor is instructed to find your "directory code" on the system's built-in electronic directory and enter your three digit directory code on the keypad.

2. The visitor must hit either the A or Z buttons. The list of residents whose last name starts with the letter "L" will appear. To find a resident whose last name starts with A to L, they can hit the A button and it will scroll through the names starting with L going to A. If they want a resident with a name starting with L to Z, they can hit the Z button and it will scroll through the names starting with L to Z. Each resident has a separate three digit code. This code may be entered without scrolling through the names if the visitor already knows it. The system then dials your telephone number, which has already been programmed into the system's memory, and your telephone will ring. The system will keep your phone number confidential. **Note:** Do not enter a four digit gate code when in this mode or the system will not work.

3. Upon answering the telephone, you will be in a normal conversation with the visitor. Be sure to speak clearly and strongly so the visitor can hear you over any noise near the gate. The call can last for a limited amount of time. After that period, the system will automatically end the call to ensure the system is available to other visitors. Starting ten (10) seconds prior to the end of the call, you will begin to hear a short tone each second to signal you that the call is about to end.

4. Once you have answered the call, you may take one of two actions:

a. Hit "9" on your phone to open the gate. (Do not hang up until you have hit the number.)

b. Hit "#" to hang up without granting entry. (This option is available only if you have a tone dial telephone.)

5. When you hit a "9", the system will open the gate for a preset period of time. The system will also display the message "ACCESS GRANTED-PLEASE ENTER NOW" and will emit short tones for 3 seconds. You will hear these tones and then the system will hang up.

6. If you have any problems using the gate entry or see the gates are malfunctioning, please inform the Stonegate Hill Homeowners Association Office at 523-1320 immediately.

The following is other gate information you need to know.

1. When entering a gate code in the gate directory, you must **hit the # key then the four digit gate code**. If the # key is not entered, the gate code will not open the gate.

2. The Homeowners Association Office has preprogrammed gate openers. They may be purchased for \$26. The opener functions like a garage door opener and will open the either entry gate at Luckenbach Road or Ranchers Ridge. They do not have to be reprogrammed when the gate code changes.